



**WATFORD
BOROUGH
COUNCIL**

CABINET

Monday, 6th June, 2016

7.00 pm

Town Hall Watford

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Contact

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Caroline Harris Democratic Services Manager on 01923 278372 or by email – legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

Access

Access to the Town Hall after 5.15 pm is via the Customer Service Centre.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms.

Toilets (including disabled)

Toilets are situated on the first floor, near the Committee Rooms.

Fire / Emergency instructions

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

Mobile Phones

Please ensure that mobile phones are switched off or on silent before the start of the meeting.

Filming / Photography / Recording / Reporting

Please note: this meeting might be filmed / photographed / recorded / reported by a party other than Watford Borough Council for subsequent broadcast or publication.

If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

Cabinet Membership

Mayor	D Thornhill	(Chair)
Councillor	P Taylor	(Deputy Mayor)
Councillors	K Collett, S Johnson, I Sharpe and M Watkin	

Agenda

Part A – Open to the Public

- 1. Apologies for Absence**
- 2. Disclosure of Interest (if any)**
- 3. Minutes of previous meeting**

The minutes of the meeting held on 7 March 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

- 4. Conduct of meeting**

The Cabinet may wish to consider whether there are any items on which there is general agreement which could be considered now, to enable discussion to focus on those items where the Cabinet sees a need for further debate.

- 5. Watford Borough Council's reviewed vision, priorities and values and the Corporate Plan 2016-2020 (Pages 5 - 32)**

Report of Managing Director

- 6. Delivering a bold & progressive future for Watford: Organisational and Management changes to drive delivery of the corporate plan priorities (Pages 33 - 44)**

Report of Managing Director

- 7. Approval for consultation of proposed changes to a section of the Residential Design Guide (Pages 45 - 74)**

Report of Head of Regeneration and Development

8. Hemming Way- Watford (Pages 75 - 86)

Report of Regeneration and Property Section Head

9. Atrium - Property Asset Management System, contract extension (Pages 87 - 114)

Report of Head of Regeneration and Development

**10. Procurement of the franking machine - exemption to contract procedure rules.
(Pages 115 - 120)**

Report of Head of Community and Customer Services

11. The future of ICT (Pages 121 - 136)

Report of Managing Director